

***Project modifications
ADRION Seminar on 2nd call projects
implementation***

Webinar, 12.05.2020

Content

**Not possible
Modifications**

**Minor
Modifications**

**Major
Modifications**

Not possible modifications



- ✓ **Spending forecast;**
- ✓ **Contribution of the project to the programme result(s);**
- ✓ **Orientation towards equality between men and women and non-discrimination;**
- ✓ **Positive or neutral contribution towards environment.**

Minor Modifications

Inform JS by email on the change

Update of Supplementing information section

LP Bank Account

Storage of the project docs.

Prior approval by JS/MA

LP/PP Legal representative change

LP/PP contact data change

VAT status

Change of LP/PPs name

Work plan adjustment

Budget flexibility

Do not have a substantial impact on the overall project goal and implementation.

With the exception of "Workplan adjustment" and "Budget flexibility" do not require a prior approval by the MA/JS

Minor modifications are considered deviations

Where to report the deviations

Prü visitati Come iniziare Raccolta Web Slice Siti suggeriti

interreg EMSdemo BLUE_BOOST ADRION23 Application form version 1 Show More Project Report 1 - Period 2 Welcome Luka Burilović

SAVE

- Check Saved Report
- Delete Report
- Application Form
- Supplementary Information
- Print Project Report

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EN

ems electronic monitoring system developed by **cpb** software INTERACT

Report Workpackages Certificates Project Report Tables Attachments

Reporting Workpackage Implementation

Wp Nr	Wp Title	Wp Start Month	Wp End Month	Wp Status	Wp Expenditure Current Report	Percentage Of Wp Reported So Far
T1	BLUE_BOOST PREPARATORY INNOVATION MEASURES	Mar.2017	Sep.2017	not started	€ 0.00	8.60 %

Partners Involvement

Abbreviation	Name
CCE	HRVATSKA GOSPODARSKA KOMORA(lead Partner)
UNICAM	UNIVERSITA' DI CAMERINO
TCCI	ΕΜΠΟΡΙΚΟ ΚΑΙ ΒΙΟΜΗΧΑΝΙΚΟ ΕΠΙΜΕΛΗΤΗΡΙΟ ΘΕΣΣΑΛΟΝΙΚΗΣ
CEI	CENTRAL EUROPEAN INITIATIVE – EXECUTIVE SECRETARIAT
ADF	FONDI SHQIPTAR I ZHVILLIMIT Responsible partner
PSP	ΕΠΙΣΤΗΜΟΝΙΚΟ ΠΑΡΚΟ ΠΑΤΡΩΝ Α.Ε.
AR	REGIONE PUGLIA

Please Describe The Progress In This Reporting Period And Explain How Were Partners Involved And Who Did What

2000 Characters Remaining

Please Describe And Justify Any Problems And Deviations Including Delays From The Work Plan Presented In The Application Form And The Solutions Found

2000 Characters Remaining

Project Main Outputs	Project Main Output Description	Programme Output Indicator	Planned Delivery Month	Main Output Quantification Target	Achieved So Far(Not Including This Reporting Period)	Achieved In This Report	Level Of Achievement	Attachment
	Coaching TOOL, designed							

Work plan adjustment

Minor adjustments not affecting the strategic approach of the project and not jeopardizing the project implementation

The following are not considered minor changes



- Reduction of the quantity / quality or changing the nature of outputs / deliverables;
- Reducing the target values of indicators and target groups;
- Project name and acronym.

Budget flexibility

Budget flexibility allows the project to reallocate the resources, in order to cope with the implementation's needs

Re-allocation **refers only** to:

- ✓ Budget lines
or/and
- ✓ Work packages

The calculation
is done at
project level

**Up to 20% or EUR 40.000,00
(whichever is higher)**

Budget flexibility (examples)

Example 1

Budget line (AF)	Budget line (new)	Difference
BL1 – EUR 600.000,00	EUR 540.000,00	EUR -60.000,00
BL2 – EUR 300.000,00	EUR 360.000,00	EUR +60.000,00 (20%)
<i>Total Budget difference (AF) vs new : EUR 0,00</i>		



Example 2

WP (AF)	Budget line (new)	Difference
WP1 – EUR 150.000,00	EUR 185.000,00	EUR +35.000,00 (23,3%)
WP2 – EUR 200.000,00	EUR 165.000,00	EUR -35.000,00
<i>Total Budget difference (AF) vs new : EUR 0,00</i>		



Example 3

Budget line (AF)	Budget line (new)	Difference
WP1 – EUR 150.000,00	EUR 197.000,00	EUR +47.000,00 (31,3%)
WP2 – EUR 200.000,00	EUR 153.000,00	EUR -47.000,00
<i>Total Budget difference (AF) vs new : EUR 0,00</i>		



How to proceed with the modifications

Pay Attention !!



- **Exceeding the budget flexibility limits without a prior authorisation by the relevant programme bodies may result in the ineligibility of the amount exceeding the threshold**
- **Exceeding the flexibility will result in an error notification in eMS, that will not allow the submission of the Progress Report**

How to proceed with minor modifications

Communicate the adjustments via email to MA/JS and expect the approval



Report the adjustment in the Progress Report in the «deviation» section of the respective WP



Restrictions

Total PPs budget cannot be exceeded

Total budget of the project cannot be exceeded

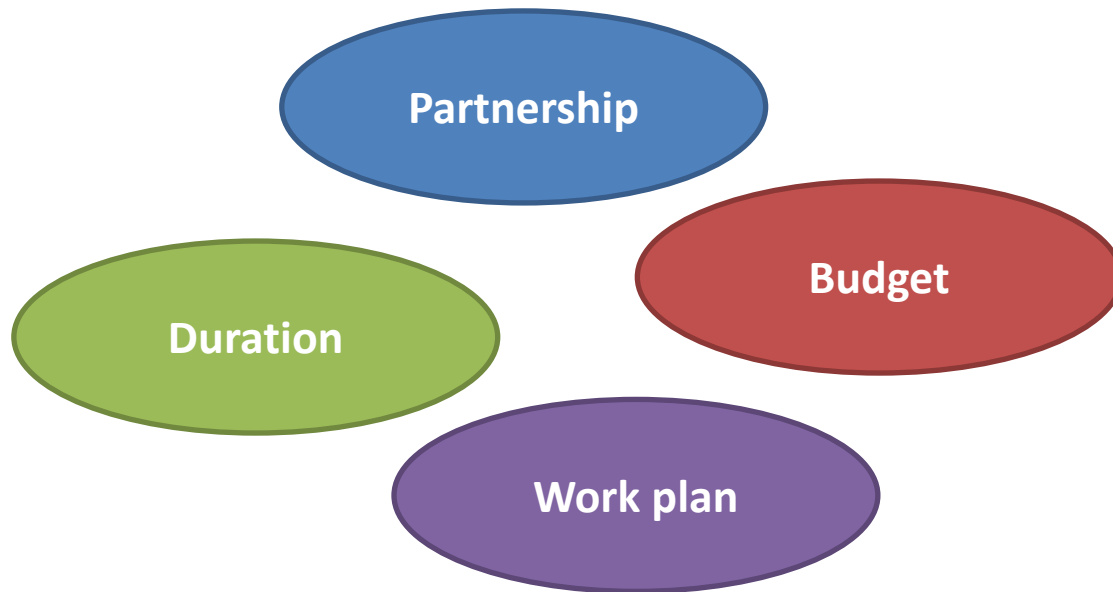
ERDF and IPA II amounts cannot be exceeded

Spending forecasts per period cannot be changed

State aid budget cannot be exceeded at PP and project level

Expenditure incurred and already paid during implementation cannot be changed including preparation costs

Major Modifications



**Major modifications
cannot take place in
the first 6 months of
implementation**

Modifications of the AF that go beyond the "minor changes" foreseen and that require an amendment of the AF, subsidy contract and partnership agreement

Partnership Changes

- ✓ A withdrawn Partner not replaced;
- ✓ A withdrawn Partner replaced by another Partner already present in the partnership;
- ✓ A withdrawn Partner replaced by a new partner;
- ✓ A Partner experiencing a structural or legal change.



- ✓ In case of non-replacement of a Partner, projects should be aware that the programme will countercheck the presence of minimum partnership eligibility requirements;
- ✓ Request for changes can be submitted up to 3 months before the ending date;
- ✓ The date of approval shall be valid retroactively from the date when the written request is submitted to MA/JS.

Budget modifications

Budget re-allocation between Partners and/or budget lines and /or work packages



Budget changes exceeding the flexibility rules



Restrictions

Cannot exceed the maximum percentage (20% of the EU funds overall budget to each PP-50% to staff costs)

Cannot affect the spending forecasts unless linked to significant changes in the work plan

Cannot be requested within the last 3 months of implementation

Cannot affect the activities considered State Aid relevant and subject to «de minimiss» rule

Cannot be related to the preparation costs and expenditure incurred and already paid

Reallocation between PPs must refer to the same source of funding (ERDF or IPA)

Work plan Changes

The project changes must not affect:



- ✓ the overall project goals and objectives;
- ✓ the contribution of the project to the programme results and outputs indicators
- ✓ the orientation towards equity men and women and non – discrimination;
- ✓ the positive or neutral orientation towards environment;
- ✓ state aid relevant activities in the middle of implementation.



Restrictions

Cannot be requested within the last 3 months of implementation

Request on activities/outputs/deliverables must be duly justified and submitted no later than 1 month before activities/outputs/deliverables take place

Project duration change

✓ *It is possible to prolong the project duration up to the end of 2022*



✓ *The request must be submitted not before month 12 of project implementation.*

✓ *The request must be submitted up to 3 months before the project ending date*

Request of major modifications



General

Save As Pdf File

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Project History

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Application And Contract

Supplementary Information

Project Application

Request Modification

Reporting

Logout

Application Change Request - Project: Virtual Observatory on Innovation Communities and Entrepreneurship Skills

Categories

Categories

- Change of End-Date/Duration
- Change of Project Result/Indicators
- Change of Partnership
- Change of Budget
- Change of Activities
- Change of Periods

• Change of Partnership

Rich text editor toolbar with icons for bold, italic, underline, bulleted list, numbered list, link, unlink, and full screen.

Characters (including HTML): 0 (Limit: 2000), Words: 0

Send

How the LP see the modifications requests

VOICES ADRION236 Application form version 1

Show More

Application Form Modification Request

Project Summary

Partner

Project Description

Workplan

Project Budget

Project Budget Overview

Attachments

Attachments J T S

Modification Request Details- Project Virtual Observatory on Innovation Communities and Entrepreneurship Skills

Request 1

Request Date	13.02.2018 10:26:49
Message	prova modification
Decision Message	
Date Decision	
Approval Message	
Date Approval	
Decision State	New (Request submitted to Js)

How to proceed with the major modifications

- ✓ LP Request of change via eMS providing a sound justification, along with acknowledgement by the partnership;
- ✓ Updated version of the AF;
- ✓ Updated PPs Declarations of the affected PPs and new PPs declaration;
- ✓ Legal act or other relevant doc, in case of legal succession.



MA/JS informs the LP on the MC decision

MA/JS analyses the request of change and if accepted, submits it to the MC for approval

Legal status, absence of fraudulent behaviour and financial capacity are checked by NCPs in case of legal status change/succession or new PPs

MA submits a revised subsidy Contract to the LP;
LP must ensure the revision of the Partnership Agreement and communicate it on eMS;

The date of approval shall be valid retroactively from the date when the written request is submitted to MA/JS.



Ευχαριστώ για την προσοχή σας

*Κατερίνα Θεμελή
Εθνικό Σημείο Επαφής του Προγράμματος Συνεργασίας Interreg V-B
Αδριατική-Ιόνιο 2014-2020 (Adrion)*